

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
November 13, 2019**

Commission Members

Chairman Matt Schumacher Vice Chair Jack Malloy Treasurer Char Gray
Secretary Sue Mahon Commissioner Judith T. Wagner

The regular scheduled meeting (No. 2019-11) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present were Commissioners Gray, Mahon, Malloy, Schumacher and Wagner; Alternate Murphy; Attorney Kerstetter; Chief Yost and Lisa Wolfe. Also present, Tina Prowant, Jim Buck, Jo Helwig, Paulette Onestak and Matt Farrand.

CALL TO ORDER: Chairman Schumacher called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Mahon, seconded by Commissioner Wagner, to approve the minutes of the October 9, 2019 meeting. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Gray)

Commissioner Gray reported a balance of \$134,309.39 as of November 13, 2019 on the Operating Account, a balance of \$226,139.41 in the Reserve Account as of November 13, 2019 and a balance of \$3,638.42 in the Payroll Account as of November 13, 2019. A motion was made by Commissioner Wagner, seconded by Commissioner Mahon, to approve the Treasurer's Report and payment of bills. Motion was unanimously approved.

Chief Yost discussed the 2020 Police Budget. Chief Yost stated we will be short about \$63,044.00 from his initial projection. After some discussion, this information will be taken back to each municipality.

Chairman Gray stated Lisa Wolfe looked at three different financial institutions to try to find a better interest rate for some of the money we

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

currently have in the reserve account. Chairman Gray and Lisa will do more research.

b. Pension: (Malloy)

Lisa Wolfe stated the Commonwealth of Pennsylvania Department of the Auditor General started the Audit of the Buffalo Valley Regional Police Pension Plan on November 12, 2019. Lisa discussed the position of Chief Administrative Officer for the Pension Plan and the Resolutions that are required for the Pension Plan. A motion was made by Commissioner Wagner, seconded by Commissioner Mahon, appointing the Administrative Assistant to be the Chief Administrative Officer of the Pension Plan. Motion was unanimously approved.

Lisa Wolfe will contact Attorney Kerstetter regarding the needed Resolutions.

c. Labor Mangement: (Wagner)

Nothing new to report.

CHIEF'S REPORT

Chief Yost presented the October Monthly Report.

Chief Yost stated the high bid for the Ford Crown Vic came in at \$2,200.00 from Scott Snyder of Cogan Station. A motion was made by Vice Chair Malloy, seconded by Commissioner Wagner, to approve the sale of the Ford Crown Vic to Scott Snyder for \$2,200.00. Motion was unanimously approved.

Chief Yost discussed the Administrative Contracts. Chief Yost will email all Commission Member copies of the current Administrative Contracts.

CHAIRMAN'S REPORT

Chairman Schumacher had nothing new to report.

ATTORNEY KERSTETTER'S REPORT

Attorney Kerstetter was absent.

Finance Cont'd

Pension

**Labor
Management**

CHIEF'S REPORT

**CHAIRMAN'S
REPORT**

**ATTORNEY
KERSTETTER'S
REPORT**

UNFINISHED BUSINESS:

Nothing to report

Attorney Kerstetter arrived at 5:41pm

EXECUTIVE SESSION: Chairman Schumacher called for an Executive Session at 5:41pm for personnel and legal matters.

Commission Members returned to the regular scheduled meeting at 6:37pm.

NEW BUSINESS:

A motion was made by Chairman Schumacher, seconded by Vice Chair Malloy, to have Attorney Kerstetter send discovery responses to Attorney Gabriel. Motion was unanimously approved.

A motion was made by Commissioner Mahon, seconded by Vice Chair Malloy, to have Attorney Kerstetter send a letter to Officer Lehman concerning the grievance contained in his letter to Chairman Schumacher dated November 7, 2019. Motion was unanimous approved.

ADJOURNMENT: There being no further business, a motion was made by Vice Chair Malloy, seconded by Commissioner Mahon, to adjourn the meeting at 6:39pm. Motion was unanimously approved.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

UNFINISHED BUSINESS
EXECUTIVE SESSION
NEW BUSINESS
ADJOURNMENT