

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
December 8, 2021**

Commission Members

Chairman Jack Malloy Vice Chair Jordi Comas Treasurer Char Gray
Secretary Judith T. Wagner Commissioner Matt Schumacher

The regular scheduled meeting (No. 2021-12) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Comas, Gray, Malloy, Schumacher and Wagner; Chief Yost and Lisa Wolfe. Other participants: Jolene Helwig, Matt Farrand and Officer Thomas M. Snyder II.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Wagner, seconded by Commissioner Gray, to approve the minutes of the November 8, 2021 meeting. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Gray)

Commissioner Gray reported a balance of \$147,604.83 as of October 31, 2021 and a balance of \$113,892.29 of December 8, 2021 in the Operating Account. Commissioner Gray reported a balance of \$4,088.00 as of December 8, 2021 in the Payroll Account and a balance of \$228,853.45 as of December 8, 2021 in the Reserve Savings Account. A motion was made by Commissioner Wagner, seconded by Chairman Malloy, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

Vice Chair Comas arrived at 5:07pm.

Chief Yost discussed the 2022 Draft Budget. After some discussion, a motion was made by Chairman Malloy, seconded by Vice Chair Comas, to approve

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

the Final 2022 Budget. Motion was unanimously approved.

A motion was made by Commissioner Wagner, seconded by Chair Malloy, to send a letter to Amber Osgood at Kluge Insurance expressing our concern that the late date of the information impacts the Budget of two other municipalities and we need to receive the information no later than November 1, 2022. Motion was unanimously approved.

b. Pension: (Malloy)

Nothing new to report.

CHIEF'S REPORT

Chief Yost presented the November Monthly Report.

Chief Yost stated the Oral Examinations for the candidates will be December 15th starting at 1:00pm.

CHAIRMAN'S REPORT

Chairman Malloy presented the 2022 Commission Meeting Schedule. A motion was made by Commissioner Schumacher, seconded by Chair Malloy, to continue with the current meeting schedule. Regular meeting will be held the second Wednesday of each month at 5:00pm. Work Sessions will be held the fourth Wednesday of each month, as needed, at 5:00pm. Motion was unanimously approved.

ATTORNEY KERSTETTER'S REPORT

Attorney Kerstetter had nothing new to report.

UNFINISHED BUSINESS

Nothing new to report.

EXECUTIVE SESSION: A motion was made by Commissioner Gray, seconded by Commissioner Wagner, to recess the meeting for an Executive Session at 5:36pm regarding a personnel matter.

Commission Members returned to the regular scheduled meeting at 5:50pm.

Finance Cont'd

Pension

CHIEF'S REPORT

**CHAIRMAN'S
REPORT**

**ATTORNEY
KERSTETTER'S
REPORT**

**UNFINISHED
BUSINESS**

**EXECUTIVE
SESSION**

NEW BUSINESS:

A motion was made by Vice Chair Comas, seconded by Commissioner Gray, to approve a 2.75% raise for Chief Yost to follow the Contract Guidelines. Motion was unanimously approved.

A motion was made by Commissioner Gray, seconded by Commissioner Wagner, to approve a 2.75% raise and add 9 years of service to Retention Recognition for Lisa Wolfe. Motion was unanimously approved.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 5:54pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

