

**BUFFALO VALLEY REGIONAL POLICE COMMISSION  
MINUTES  
January 13, 2022**

**Commission Members**

Chairman Jack Malloy	Vice Chair Justin Madaus	Treasurer Char Gray
Secretary Judith T. Wagner	Commissioner Jordi Comas	Commissioner Marlene Lira

The regular scheduled meeting (No. 2022-1) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Gray, Malloy, Madaus and Wagner; Alternate Alvarez and Alternate Evans; Chief Yost and Lisa Wolfe. Also present: Jo Helwig and Matt Farrand. Commissioner Lira was present via Zoom.

**CALL TO ORDER:** Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

**ELECTION OF OFFICERS:**

Commissioner Malloy asked for nominations for the position of Chair. Commissioner Gray nominated Jack Malloy. A motion was made by Commissioner Gray, seconded by Commissioner Wagner, to appoint Jack Malloy as Chair. Motion was unanimously approved.

Chairman Malloy asked for nominations for the position of Vice Chair. Commissioner Gray recommended Justin Madaus. A motion was made by Commissioner Gray, seconded by Chair Malloy, to appoint Justin Madaus as Vice Chair. Motion was unanimously approved.

Chairman Malloy asked for nominations for the position of Secretary. Commissioner Gray nominated Judy Wagner. A motion was made by Commissioner Gray, seconded by Chair Malloy, to appoint Judy Wagner as Secretary. Motion was unanimously approved.

Chairman Malloy asked for nominations for the position of Treasurer. Commissioner Wagner nominated Char Gray. A motion was made by Commissioner Wagner, second by Vice Chair Madaus, to appoint Char Gray as Treasurer. Motion was unanimously approved.

**ATTENDANCE**

**CALL TO ORDER**

**ELECTION OF OFFICERS**

**PUBLIC PARTICIPATION:** None

**APPROVAL OF MINUTES:** A motion was made by Commissioner Wagner, seconded by Commissioner Gray, to approve the minutes of the December 8, 2021 meeting. Motion was unanimously approved.

**REPORTS FROM COMMITTEES:**

a. Finance: (Gray)

Commissioner Gray reported a balance of \$161,392.07 as of December 31, 2021 and a balance of \$265,499.30 as of January 12, 2022 in the Operating Account. Commissioner Gray reported a balance of \$10,726.29 as of January 12, 2022 in the Payroll Account and a balance of \$228,940.92 as of January 12, 2022 in the Reserve Savings Account. A motion was made by Commissioner Wagner, seconded by Vice Chair Madaus, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

b. Pension: (Malloy)

Chief Yost discussed movement of DROP money to individual retirement accounts. After much discussion, it was decided that Lisa will contact Brian Kerstetter regarding what it takes to change a Resolution. Lisa will also contact John Vargo to determine how the interest rate is determined and how it the DROP money is invested.

**CHIEF’S REPORT**

Chief Yost presented the December Monthly Report.

**CHAIRMAN’S REPORT**

Chairman Malloy reviewed the Committee Appointments.

Commissioner Gray will Chair the Finance Committee.

Vice Chair Madaus, Commissioner Comas, Commissioner Wagner and Alternate Alvarez will be members of the Labor Management Committee.

Chairman Malloy will Chair the Pension Committee. Commissioner Wagner will be a member of the Pension Committee.

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

**REPORTS FROM COMMITTEES**

**Finance**

**Pension**

**CHIEF’S REPORT**

**CHAIRMAN’S REPORT**

**ATTORNEY KERSTETTER’S REPORT**

Attorney Kerstetter was absent.

**UNFINISHED BUSINESS:**

Commissioner Wagner discussed the letter she requested to be written to Kluge Insurance. After some discussion, it was decided that Commissioner Gray will draft a letter to Kluge Insurance requesting preliminary rates be giving to us no later than November 1<sup>st</sup> due to the Commission supplying data to the municipalities.

**EXECUTIVE SESSION:** A motion was made by Commissioner Wagner, seconded by Commissioner Gray, to recess the meeting for an Executive Session at 5:57pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 6:36pm.

**NEW BUSINESS:**

A motion was made by Chair Malloy, seconded by Commissioner Gray, to reject the grievance and write a letter basically seconding what Chief Yost correctly noted as far as holiday pay and when a day starts. Motion was unanimously approved.

A motion was made by Commissioner Wagner, seconded by Vice Chair Madaus, to accept Chief Yost’s COVID 19 policy as written in Memo 2022-002. Motion was unanimously approved.

A motion was made by Commissioner Gray, seconded by Commissioner Wagner, to extend three conditional offers of employment. Two will be offered as soon as possible, the other will be pending graduation from the Academy hopefully sometime in June. Motion was unanimously approved.

**ADJOURNMENT:** There being no further business Chairman Malloy adjourned the meeting at 6:39pm.

Respectfully submitted,

Lisa K. Wolfe  
Recording Secretary

**ATTORNEY  
KERSTETTER’S  
REPORT**

**UNFINISHED  
BUSINESS**

**EXECUTIVE  
SESSION**

**NEW BUSINESS**

**ADJOURNMENT**