

**BUFFALO VALLEY REGIONAL POLICE COMMISSION  
MINUTES  
September 13, 2023**

**Commission Members**

Chairman Jack Malloy  
Secretary Janice Butler  
Alternate Katie Evans

Vice Chair Justin Madaus  
Commissioner Jordi Comas  
Alternate Jamie Grobes

Treasurer Char Gray  
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2023-10) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Comas, Gray, Madaus and Malloy; Attorney Kerstetter; Chief Yost and Lisa Wolfe. Also present: Jo Helwig, Susan Jordan and Justin Strawser.

**CALL TO ORDER:** Chairman Malloy called the meeting to order at 5:01pm, followed by the Pledge of Allegiance.

**PUBLIC PARTICIPATION:** None

**GUEST SPEAKER:** Susan Jordan, Executive Director of Susquehanna Valley Mediation and a member of United Way Diversity Task Force. Susan talked about the United Way and the ongoing survey they are currently conducting which has a question concerning interactions with police.

**APPROVAL OF MINUTES:** A motion was made by Commissioner Gray, seconded by Commissioner Alvarez, to approve the minutes of the August 9, 2023 meeting. Motion was unanimously approved.

**REPORTS FROM COMMITTEES:**

- a. Finance: (Gray)

Commissioner Gray reported a balance of \$156,258.70 as of August 31, 2023 and a balance of \$98,646.60 as of September 13, 2023 in the Operating Account. Commissioner Gray reported a balance of \$5,619.68 as of September 13, 2023 in the Payroll Account and a balance of \$189,532.69 as of September 13, 2023 in the Reserve Savings Account. A motion was made

**ATTENDANCE**

**CALL TO ORDER**

**PUBLIC  
PARTICIPATION**

**GUEST SPEAKER**

**APPROVAL OF  
MINUTES**

**REPORTS FROM  
COMMITTEES**

**Finance**

by Commissioner Comas, seconded by Vice Chair Madaus, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

A motion was made by Commissioner Gray, seconded by Chairman Malloy, to move \$25,000 from Reserve Account to Operating Account. This is something we will revisit monthly as we look at the financials. Motion was unanimously approved.

b. Pension: (Malloy) – Nothing to report.

c. Planning: (Butler)

Commissioner Butler discussed Coffee with a Cop. Chief Yost stated due to scheduling we will not be doing Coffee with a Cop on October 4<sup>th</sup>. Commissioner Butler suggested we maybe able to do something this spring.

Commissioner Butler stated she has had 8 interviews from the Listening Tour come back to her. Commissioner Butler will make them available to the Commission Members.

**CHIEF’S REPORT**

Chief Yost presented the August Monthly Report.

**CHAIRMAN’S REPORT**

Nothing to report.

**ATTORNEY KERSTETTER’S REPORT**

Nothing to report.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** A work session will be held September 27<sup>th</sup> to discuss the 2024 Operational Budget.

**Finance Cont’d**

**Pension**

**Planning**

**CHIEF’S REPORT**

**CHAIR’S REPORT**

**ATTORNEY  
KERSTETTER’S  
REPORT**

**UNFINISHED  
BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION:** A motion was made by Commissioner Alvarez, seconded by Vice Chair Madaus, to recess the meeting for an Executive Session at 6:15pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 7:28pm.

**ADJOURNMENT:** There being no further business Chairman Malloy adjourned the meeting at 7:28pm.

Respectfully submitted,

Lisa K. Wolfe  
Recording Secretary

