

BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
November 8, 2023

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Katie Evans

Vice Chair Justin Madaus
Commissioner Jordi Comas
Alternate Jamie Grobes

Treasurer Char Gray
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2023-12) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Comas, Madaus and Malloy; Alternate Evans and Alternate Grobes; Attorney Kerstetter; Chief Yost and Lisa Wolfe. Also present: Brian Sanker, Matthew Conlin, Jo Helwig, Justin Strawser and Officer Daniel Baumwoll.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

GUEST SPEAKERS: Matthew Conlin and Brian Sanker from PFM gave an overview of the 3rd Quarter Pension Performance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Comas, seconded by Vice Chair Madaus, to approve the minutes of the October 11, 2023 meeting. Motion was unanimously approved. Commissioner Evans abstained due to not attending the meeting.

REPORTS FROM COMMITTEES:

a. Finance: (Malloy)

Chairman Malloy reported a balance of \$42,136.03 as of October 31, 2023 and a balance of \$134,435.11 as of November 8, 2023 in the Operating Account. Chairman Malloy reported a balance of \$6,886.90 as of November 8, 2023 in the Payroll Account and a balance of \$165,896.68 as of November 8, 2023 in the Reserve Savings Account. A motion was made by Commissioner Comas, seconded by Commissioner Alvarez, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

**GUEST
SPEAKERS**

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

b. Pension: (Malloy) – Nothing to report.

c. Planning: (Butler)

Commissioner Butler gave an update on the Listening Tour.

CHIEF’S REPORT

Chief Yost presented the October Monthly Report.

Chief Yost stated we had our Oral Board Interviews for the two candidates yesterday. Both candidates passed the oral testing. Letters have been sent notifying them of the scores. Background checks are the next step in the process.

CHAIRMAN’S REPORT: Nothing to report.

ATTORNEY KERSTETTER’S REPORT: Nothing to report.

UNFINISHED BUSINESS:

Chief Yost stated the Housing Authority will be increasing our rent by 2% for 2024.

Chief Yost and Chairman Malloy signed the letter to finalize the 2022 Audit.

Commissioner Alvarez stated the Department of Justice has issued a statement that they will likely going to have a ruling with regard to website accessibility for municipalities. This would require us to upate our website so it is ADA compliant. There will be a time frame to complete. There is also a possibility for some funding to help cover the costs.

NEW BUSINESS:

Chief Yost stated there is a PCCD Grant application available for recruitment opportunities for law enforcement. They have two offers available. The funding opened in October and will be open until the funding is gone or early 2025.

Chief Yost stated we were contacted by Contrast Communications from Mifflinburg. They would like to look at giving us a proposal for computer services. They also handle camera systems.

Commissioner Butler stated the Planning Commission is interested in having a monthly column in the newspaper regarding public safefy issues.

Pension

Planning

CHIEF’S REPORT

CHAIRMAN’S
REPORT

ATTORNEY
KERSTETTER’S
REPORT

UNFINISHED
BUSINESS

NEW BUSINESS

EXECUTIVE SESSION: A motion was made by Vice Chair Madaus, seconded by Commissioner Alvarez, to recess the meeting for an Executive Session at 6:02pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 6:36pm.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 6:37pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**EXECUTIVE
SESSION**

ADJOURNMENT