

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
March 13, 2024**

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Jordi Comas

Vice Chair Justin Madaus
Commissioner Katie Evans
Alternate Tom Zorn

Treasurer Jamie Grobes
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-3) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Evans, Grobes and Madaus; Alternate Zorn; Attorney Neidig; Chief Yost and Lisa Wolfe. Also present: Tina Prowant, Jo Helwig, Justin Strawser and Lauryn Longacre.

CALL TO ORDER: Vice Chair Madaus called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: Tina Prowant had questions regarding our building lease and the number of warnings Officers have been issuing.

APPROVAL OF MINUTES: A motion was made by Commissioner Butler, seconded by Commissioner Zorn, to approve the minutes of the February 14, 2024 meeting. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$110,179,742 as of February 29, 2024 and a balance of \$123,180.71 as of March 13, 2024 in the Operating Account. Commissioner Grobes reported a balance of \$9,156.43 as of March 13, 2024 in the Payroll Account and a balance of \$168,491.09 as of March 13, 2024 in the Reserve Savings Account. A motion was made by Commissioner Alvarez, seconded by Commissioner Evans, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

b. Pension: (Malloy) – Chairman Malloy was absent.

ATTENDANCE

CALL TO ORDER

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

REPORTS FROM COMMITTEES

Finance

Pension

c. Planning: (Butler)

Commissioner Butler stated she had a conversation with Greg Bean regarding the hiring of the new Chief. All applications will be sent directly to the PA Chiefs of Police Association. PA Chiefs of Police Association will send all applications to us electronically for Commissioners review. PA Chiefs of Police Association will work with the Commission to select the candidates to be interviewed. Interviews will be conducted all in one day. Greg Bean sent Commissioner Butler a Proposal to provide consulting service by conducting an executive search for the Chief of Police position. The fee for the search is \$6,000, plus mileage, food and lodging. Greg estimates an additional \$300 to \$800 for the additional fees.

A motion was made by Commissioner Alvarez, seconded by Commissioner Zorn, to approve the Proposal from PA Chiefs of Police Association to provide a consulting service by conducting an executive search for the Chief of Police position. Motion was unanimously approved.

CHIEF'S REPORT

Chief Yost presented the January Monthly Report.

Chief Yost stated budget line item 450.050 is for the portable radio upgrade. Chief Yost stated he got the bid in and for three digital radios the total cost will be \$14,838.90 which is a little over the budgeted amount. Chief Yost requested approval from the Commission to move forward with the purchase.

A motion was made by Commissioner Evans, seconded by Commissioner Grobes, to approve the Chief overspending the budget line item and move forward with the purchase of 3 digital radios. Motion was unanimously approved.

Chief Yost discussed the upgrade of nine AR15s. Chief Yost will be moving forward with the purchase and will come in under budget.

CHAIRMAN'S REPORT

Chairman Malloy was absent.

Planning

CHIEF'S REPORT

**CHAIRMAN'S
REPORT**

ATTORNEY NEIDIG'S REPORT

Attorney Neidig questioned the Commission Members on how she is to handle calls from the public. Commissioner Members requested Attorney Neidig not take calls from the public regarding Commission/Police issues.

UNFINISHED BUSINESS:

Vice Chair Madaus questioned where we are with the website. Commissioner Alvarez mentioned the Department of Justice is updating the standards for municipal websites. The website will be on hold for now.

NEW BUSINESS:

Resolution 2024-01 regarding Officer Contributions to the Pension Plan was signed by Vice Chair Madaus and Secretary Butler. Officers are not required to contribute to the Pension Plan for this contract period from January 1, 2024 to December 31, 2026.

EXECUTIVE SESSION: A motion was made by Commissioner Evans, seconded by Commissioner Alvarez, to recess the meeting for an Executive Session at 5:41pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 6:47pm.

ADJOURNMENT: There being no further business Vice Chair Madaus adjourned the meeting at 6:47pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

ATTORNEY NEIDIG'S REPORT
UNFINISHED BUSINESS
NEW BUSINESS
EXECUTIVE SESSION
ADJOURNMENT