

**BUFFALO VALLEY REGIONAL POLICE COMMISSION**  
**MINUTES**  
**June 12, 2024**

**Commission Members**

Chairman Jack Malloy  
Secretary Janice Butler  
Alternate Jordi Comas

Vice Chair Justin Madaus  
Commissioner Katie Evans  
Alternate Tom Zorn

Treasurer Jamie Grobes  
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-6) of the Buffalo Valley Regional Police Commission was held in the conference room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Evans, Grobes and Malloy; Alternate Zorn; Chief Yost and Lisa Wolfe. Also present: Jo Helwig, Justin Strawser and Lauryn Longacre.

**CALL TO ORDER:** Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

**GUEST SPEAKER:** John Vargo from Conrad Siegel presented the Interim Pension Report.

**PUBLIC PARTICIPATION:** None

**APPROVAL OF MINUTES:** A motion was made by Commissioner Alvarez, seconded by Commissioner Evans, to approve the minutes of the May 8, 2024 meeting as amended. Motion was unanimously approved.

**REPORTS FROM COMMITTEES:**

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$151,980.56 as of May 31, 2024 and a balance of \$181,000.49 as of June 12, 2024 in the Operating Account. Commissioner Grobes reported a balance of \$3,584.05 as of June 12, 2024 in the Payroll Account and a balance of \$170,409.42 as of June 12, 2024 in the Reserve Savings Account. A motion was made by Chairman Malloy, seconded by Commissioner Butler, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

b. Pension: (Malloy) –nothing new to report

**ATTENDANCE**

**CALL TO ORDER**

**GUEST SPEAKER**

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

**REPORTS FROM COMMITTEES**

**Finance**

**Pension**

c. Planning: (Butler)

Commissioner Butler stated the job announcement for a new chief was posted on the PA Chief's Association employment page on May 30.

Commissioner Butler stated National Night Out will be August 6, 2024.

Commissioner Butler stated the Planning Committee reviewed both Chief Yost and Lisa Wolfe's regular responsibilities and discussed which duties might be delegated. Updating Lisa's Employment Agreement was also discussed.

Commissioner Grobes is organizing a collaborative event on October 2 at Starbucks on Route 15 in observance of National Coffee with a Cop Day.

The Planning Committee will hold regular meetings at 10:00AM the last Tuesday of each month.

**CHIEF'S REPORT**

Chief Yost presented the May Monthly Report.

**CHAIRMAN'S REPORT** - Chairman Malloy had nothing new to report.

**ATTORNEY NEIDIG'S REPORT** - Attorney Neidig was absent.

**UNFINISHED BUSINESS:**

Civil Service Rules and Regulations were discussed. Further action will be taken next month when Attorney Neidig is in attendance.

The website was discussed. Chief Yost stated Cup O Code will be at the July meeting to present their proposal. Commissioner Alvarez will reach out to a few other web designers to get proposals.

**NEW BUSINESS** – Chief Yost stated the high bid for Car 37 a 2019 Dodge Charger was \$5,700 from Jose Casilla of Paterson, NJ. A motion was made by Chairman Malloy, seconded by Commissioner Butler, to approve the sale of the 2019 Dodge Charger to Jose Casilla for \$5,700. Motion was unanimously approved.

**EXECUTIVE SESSION:** A motion was made by Commissioner Alvarez, seconded by Commissioner Butler, to recess the regular meeting for an Executive Session at 5:46pm regarding personnel issues.

Planning

CHIEF'S REPORT

CHAIRMAN'S  
REPORT

ATTORNEY  
NEIDIG'S  
REPORT

UNFINISHED  
BUSINESS

NEW BUSINESS

EXECUTIVE  
SESSION

Commission Members returned to the regular scheduled meeting at 6:22pm.

**ADJOURNMENT:** There being no further business Chairman Malloy adjourned the meeting at 6:23pm.

Respectfully submitted,

Lisa K. Wolfe  
Recording Secretary

**EXECUTIVE  
SESESSION  
CONT'D  
  
ADJOURNMENT**