

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
July 10, 2024**

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Jordi Comas

Vice Chair Justin Madaus
Commissioner Katie Evans
Alternate Tom Zorn

Treasurer Jamie Grobes
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-7) of the Buffalo Valley Regional Police Commission was held in the conference room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Evans, Grobes and Malloy; Alternate Zorn and Alternate Comas; Chief Yost and Lisa Wolfe. Also present: Norm Jones, Justin Strawser and Lauryn Longacre.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

GUEST SPEAKER: Norm Jones from Cup O Code presented a quote to update our website.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Butler, seconded by Commissioner Evans, to approve the minutes of the June 12, 2024 meeting. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$195,149.22 as of June 30, 2024 and a balance of \$286,02.20 as of July 10, 2024 in the Operating Account. Commissioner Grobes reported a balance of \$4,276.92 as of July 10, 2024 in the Payroll Account and a balance of \$170,997.68 as of July 10, 2024 in the Reserve Savings Account. A motion was made by Commissioner Alvarez, seconded by Commissioner Butler, to approve the Treasurer's Report and payment of bills. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

GUEST SPEAKER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

b. Pension: (Malloy)

Commission members discussed smoothing technique for the Pension Plan. After some discussion, a motion was made by Commissioner Zorn, seconded by Commissioner Evans, to go with the five-year smoothing. Motion was unanimously approved.

c. Planning: (Butler)

Commissioner Butler stated she would like to have Commission Members sign up to help at the National Night Out tent on August 6, 2024.

Commissioner Butler stated we received 10 applications for the Chief position. The applications will be reviewed in the Executive Session.

Commissioner Grobes is organizing a collaborative event on October 2 at Starbucks on Route 15 in observance of National Coffee with a Cop Day.

CHIEF’S REPORT

Chief Yost presented the June Monthly Report.

Chief Yost introduced Officer Quaylin Rice to the Commission Members.

CHAIRMAN’S REPORT - Chairman Malloy had nothing new to report.

ATTORNEY NEIDIG’S REPORT - Attorney Neidig had nothing new to report.

UNFINISHED BUSINESS:

Civil Service Rules and Regulations were discussed. Commissioner Members asked Chief Yost to convene the Civil Service Commission so they can review and approve the proposed changes to the Civil Service Rules and Regulations.

EXECUTIVE SESSION: A motion was made by Commissioner Grobes, seconded by Commissioner Alvarez, to recess the regular meeting for an Executive Session at 6:26pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 6:27pm for Press Time.

Pension

Planning

CHIEF’S REPORT

**CHAIRMAN’S
REPORT**

**ATTORNEY
NEIDIG’S
REPORT**

**UNFINISHED
BUSINESS**

**EXECUTIVE
SESSION**

A motion was made by Commissioner Alvarez, seconded by Commissioner Evans, to recess the regular meeting for an Executive Session at 6:35pm regarding personnel issues.

Commission members returned to the regular scheduled meeting at 7:39pm.

NEW BUSINESS: A motion was made by Commissioner Grobes, seconded by Commissioner Evans, to approve Chief Yost's Employment Agreement. Motion was unanimously approved.

A motion was made by Commissioner Grobes, seconded by Commissioner Evans, to approve Administrative Assistant Lisa Wolfe's Employment Agreement. Motion was unanimously approved.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 7:41pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**EXECUTIVE
SESESSION
CONT'D**

NEW BUSINESS

ADJOURNMENT