

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
September 11, 2024**

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Jordi Comas

Vice Chair Justin Madaus
Commissioner Katie Evans
Alternate Tom Zorn

Treasurer Jamie Grobes
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-9) of the Buffalo Valley Regional Police Commission was held in the conference room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Butler, Evans, Grobes, Madaus and Malloy; Alternate Zorn; Attorney Neidig; Chief Yost and Lisa Wolfe. Also present: Tina Prowant, Justin Strawser, Sabrina Barner and Jo Helwig.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:03pm, followed by the Pledge of Allegiance.

GUEST SPEAKER: Sean O’Mealy and Mark Wert from Seven Mountains Media presented a quote to update our website.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Vice Chair Madaus, seconded by Commissioner Butler, to approve the minutes of the August 14, 2024 meeting. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

- a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$206,905.46 as of August 31, 2024 and a balance of \$123,370.04 as of September 11, 2024 in the Operating Account. Commissioner Grobes reported a balance of \$2,383.68 as of September 11, 2024 in the Payroll Account and a balance of \$172,328.41 as of September 11, 2024 in the Reserve Savings Account. A motion was made by Vice Chair Madaus, seconded by Commissioner Evans, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

ATTENDANCE

CALL TO ORDER

GUEST SPEAKER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

b. Pension: (Malloy)

Chairman Malloy had nothing new to report.

c. Planning: (Butler)

Commissioner Butler updated the Commission on the Chief Search. Two of the final three candidates have already been interviewed. The third candidate will be interviewed on September 12th. BVRPD Officers and key stakeholders have been invited to a group meeting with the finalist and asked to provide us with feedback. This session will take place on September 24th from 6-8pm at the Community Zone. A special meeting will be held October 3rd to discuss who will be our next Chief.

Commissioner Butler discussed the updated language for the IGA regarding the Civil Service Commission.

Commissioner Butler stated Cpl. Burrows and Cpl. Burns are prepared to complete the annual performance review process for each officer by the end of September. Sgt. Hetrick will conduct the performance reviews for Cpl. Burrows and Cpl. Burns.

CHIEF’S REPORT

Chief Yost presented the August Monthly Report.

CHAIRMAN’S REPORT - Chairman Malloy had nothing new to report.

ATTORNEY NEIDIG’S REPORT - Attorney Neidig had nothing new to report.

UNFINISHED BUSINESS:

A motion was made by Commissioner Butler, seconded by Commissioner Evans, to approve Peter Bergonia to represent the Borough of Lewisburg, as the Alternate to the Civil Service Commission. Motion was unanimously approved.

A motion was made by Vice Chair Madaus, seconded by Commissioner Evans, to approve Melissa Kalas to represent East Buffalo Township, as the Alternate to the Civil Service Commission. Motion was unanimously approved.

A motion was made by Vice Chair Madaus, seconded by Commissioner Butler, to approve the recommended language for the IGA amendment regarding the Civil

Pension

Planning

CHIEF’S REPORT

CHAIRMAN’S
REPORT

ATTORNEY
NEIDIG’S
REPORT

UNFINISHED
BUSINESS

Service Commission. Motion was unanimously approved.

Chairman Malloy stated he is waiting on a response from William Lowthert, Lewisburg Borough Manager, regarding the IGA amendment regarding the municipal contributions.

NEW BUSINESS:

Commission Members and Solicitor Neidig reviewed the new lease from Union County Housing Authority. After some discussion, a motion was made by Vice Chair Madaus, seconded by Commissioner Evans, to renew the lease from Union County Housing Authority as written. Motion was unanimously approved.

EXECUTIVE SESSION: A motion was made by Commissioner Butler, seconded by Vice Chair Madaus, to recess the regular meeting for an Executive Session at 6:16pm regarding personnel issues.

Commission Members returned to the regular scheduled meeting at 6:33pm.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 6:33pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**UNFINISHED
BUSINESS
CONT'D**

NEW BUSINESS

**EXECUTIVE
SESSION**

ADJOURNMENT