

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
November 13, 24**

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Jordi Comas

Vice Chair Justin Madaus
Commissioner Katie Evans
Alternate Tom Zorn

Treasurer Jamie Grobes
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-14) of the Buffalo Valley Regional Police Commission was held in the conference room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Alvarez, Butler, Comas, Evans, Madaus and Malloy; Alternate Zorn; Attorney Neidig; Chief Yost and Lisa Wolfe. Also present: Dan Embeck, Jo Helwig, Tina Prowant, Justin Strawser and Gawhara Abou-Eid.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:17pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: Daniel Embeck thanked the Commission for selecting him to be the new Chief and stated he is anxious to get started.

APPROVAL OF MINUTES: A motion was made by Commissioner Comas, seconded by Commissioner Evans, to approve the minutes of the October 9, 2024, October 23, 2024 and the November 4, 2024 meetings. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Malloy)

Chairman Malloy reported a balance of \$228, 250.06 as of October 31, 2024 and a balance of \$273,220.90 as of November 13, 2024 in the Operating Account. Chairman Malloy reported a balance of \$6,113.32 as of November 13, 2024 in the Payroll Account and a balance of \$139,774.82 as of November 13, 2024 in the Reserve Savings Account. A motion was made by Vice Chair Madaus, seconded by Commissioner Alvarez, to approve the Treasurer’s Report and payment of bills. Motion was unanimously approved.

b. Pension: (Malloy)

Chairman Malloy had nothing new to report.

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

Pension

c. Planning: (Butler)

Commissioner Butler stated the Planning Committee discussed the Pension Plan and the problem related to hiring older officers.

Commissioner Butler stated the corporals completed all the Performance Evaluations. The corporals believed the officers' apprehension about being evaluated was reduced once they went through the process and understood the opportunity for self-reflection and input and the professional development focus of the reviews.

Commissioner Butler stated Corporal Burrows mentioned a problem correctly identifying homes at night that are poorly marked. Cpl. Burrows will contact the William Cameron Engine Company and investigate potential costs of reflective signs with house numbers on them and then sell them slightly above cost for the residence to purchase making it easier for emergency personnel to respond.

CHIEF'S REPORT

Chief Yost presented the October Monthly Report.

CHAIRMAN'S REPORT - Chairman Malloy had nothing new to report.

ATTORNEY NEIDIG'S REPORT - Attorney Neidig prepared three Resolution to bring us in compliance with the Pension Plan as a result of the Pension Audit.

Resolution 2024-02 states the maximum service increment shall be \$300.00 in accordance with Act 24. A motion was made by Commissioner Comas, seconded by Vice Chair Madaus, to approve Resolution 2024-02. Motion was unanimously approved.

Resolution 2024-03 states the Act 24 Early Retirement Benefit shall be added to the Pension Plan. A motion was made by Commissioner Comas, seconded by Commissioner Alvarez, to approve Resolution 2024-03. Motion was unanimously approved.

Resolution 2024-04 states members must enter the DROP within 365 days of first becoming eligible. A motion was made by Commissioner Comas, seconded by Commissioner Evans, to approve Resolution 2024-04. Motion was unanimously approved.

UNFINISHED BUSINESS:

Commissioner Butler stated the Planning Committee would like to move forward

Planning

CHIEF'S REPORT

CHAIRMAN'S
REPORT

ATTORNEY
NEIDIG'S
REPORT

UNFINISHED
BUSINESS

with Cup O Code to update and redesign our webpage. A motion was made by Commissioner Butler, seconded by Chairman Malloy, to hire Cup O Code to redesign our website. Motion was unanimously approved.

Chairman Malloy stated Jolene Helwig, East Buffalo Township Manager, stated East Buffalo Township has approved the IGA Amendments. Chairman Malloy stated William Lowthert, Lewisburg Borough Manager, stated the IGA Amendments will be discussed at their November 19th Council Meeting.

Chairman Malloy signed the Union County Housing Authority Lease.

EXECUTIVE SESSION: A motion was made by Vice Chair Madaus, seconded by Commissioner Comas, to recess the regular meeting for an Executive Session at 5:56pm regarding a legal issue.

Commission Members returned to the regular scheduled meeting at 6:01pm.

NEW BUSINESS: Nothing new to discuss.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 6:02pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**UNFINISHED
BUSINESS
CONT'D**

**EXECUTIVE
SESSION**

**NEW BUSINESS
ADJOURNMENT**