

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
December 11, 2024**

Commission Members

Chairman Jack Malloy
Secretary Janice Butler
Alternate Jordi Comas

Vice Chair Justin Madaus
Commissioner Katie Evans
Alternate Tom Zorn

Treasurer Jamie Grobes
Commissioner Kendy Alvarez

The regular scheduled meeting (No. 2024-15) of the Buffalo Valley Regional Police Commission was held in the conference room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Butler, Evans, Grobes, Madaus and Malloy; Alternate Zorn; Attorney Neidig; Chief Yost, Chief Embeck and Lisa Wolfe. Also present: Jo Helwig, Tina Prowant, Officer Dreisbach, Justin Strawser and Gawhara Abou-Eid.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Vice Chair Madaus, seconded by Commissioner Evans, to approve the minutes of the November 13, 2024 meetings as amended. Motion was unanimously approved.

REPORTS FROM COMMITTEES:

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$283,864.71 as of November 30, 2024 and a balance of \$322,006.60 as of December 11, 2024 in the Operating Account. Commissioner Grobes reported a balance of \$9,697.28 as of December 11, 2024 in the Payroll Account and a balance of \$140,197.02 as of December 11, 2024 in the Reserve Savings Account. A motion was made by Commissioner Evans, seconded by Commissioner Butler, to approve the Treasurer's Report and payment of bills. Motion was unanimously approved.

b. Pension: (Malloy)

Chairman Malloy had nothing new to report.

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**REPORTS FROM
COMMITTEES**

Finance

Pension

c. Planning: (Butler)

Commissioner Butler gave an update on the Farewell/Welcome Reception.

Commissioner Butler stated Corporal Burrows has been in contact with William Cameron Fire Department regarding reflective number signs to distribute to local residents for a fee of \$20. This will help first responders to locate home where assistance is needed.

Commissioner Butler stated needs for the website were discussed.

CHIEF'S REPORT

Chief Yost presented the November Monthly Report.

Chief Embeck discussed supervisory promotions and the rank structure he would like to see within the department.

CHAIRMAN'S REPORT - Chairman Malloy had nothing new to report.

ATTORNEY NEIDIG'S REPORT - Attorney Neidig had nothing new to report.

UNFINISHED BUSINESS:

Chief Yost and Chairman Malloy signed the letter to finalize the 2023 Audit.

Commissioner Butler questioned the status of the IGA Amendments. East Buffalo Township has approved the amendments. Borough of Lewisburg will discuss this again at their meeting on December 17, 2024.

NEW BUSINESS:

The 2025 Meeting Schedule was discussed. The Commission will continue with the current meeting schedule. Regular Meeting will be held the second Wednesday of each month at 5:00pm. Work Sessions will be held the fourth Wednesday of each month, as needed, at 5:00pm.

Chief Embeck told the Commission he is looking to make a change to implement the facial hair policy to allow officers to have a beard no longer than a ½ inch and neatly groomed.

Planning

CHIEF'S REPORT

CHAIRMAN'S
REPORT

ATTORNEY
NEIDIG'S
REPORT

UNFINISHED
BUSINESS

NEW BUSINESS

Chief Embeck is also looking at updating the external body armor.

EXECUTIVE SESSION: A motion was made by Vice Chair Madaus, seconded by Commissioner Evans, to recess the regular meeting for an Executive Session at 5:46pm regarding a personnel issue.

Commission Members returned to the regular scheduled meeting at 5:56pm.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 5:56pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**NEW BUSINESS
CONT'D**

**EXECUTIVE
SESSION**

ADJOURNMENT