

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
February 12, 2025**

Commission Members

Chairman Jack Malloy	Vice Chair Justin Madaus	Treasurer Jordi Comas
Secretary Janice Butler	Commissioner Katie Evans	Commissioner Kendy Alvarez
Alternate Jamie Grobes	Alternate Tom Zorn	

The regular scheduled meeting (No. 2025-2) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Butler, Grobes, Malloy, Madaus and Zorn; Chief Embeck and Lisa Wolfe. Also present: Justin Strawser and Gawhara Abou-Eid.

CALL TO ORDER: Chairman Malloy called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Grobes, seconded by Commissioner Zorn, to approve the minutes of the January 8, 2025 meeting. Commissioner Madaus abstained due to being absent from the meeting. Motion passed.

COMMITTEE REPORTS:

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$182,533.50 as of January 31, 2025 and a balance of \$216,301.05 as of February 12, 2025 in the Operating Account. Commissioner Grobes reported a balance of \$14,284.70 as of February 12, 2025 in the Payroll Account and a balance of \$141,062.58 as of February 12, 2025 in the Reserve Savings Account. A motion was made by Vice Chair Madaus, seconded by Commissioner Zorn, to approve the Treasurer's Report and payment of bills. Motion was unanimously approved.

The January Budget report was also discussed.

b. Pension: (Malloy) – Nothing new to report.

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**COMMITTEE
REPORTS**

Finance

Pension

c. Planning: (Butler)

Commissioner Butler stated she has reached out to six different photographers. After some discussion, Commissioner Butler will invite Mel from Lewisburg Studios to the next Planning Committee meeting.

Jim Sechrist, Civil Service Commission Chair in South Williamsport, gave a presentation to the Civil Service Commission on January 23. Jim agreed to consult with our group to update the Civil Service Rules and Regulations.

Chief Embeck stated the announcement regarding promotions was sent to the Standard Journal and posted in the department on January 27, 2025. Officers have two weeks to declare their intentions to test.

Corporal Burrows submitted a sample flyer that will be used to promote the reflective address signs being sold by William Cameron Engine Company.

Chief Embeck discussed replacing handguns and radios.

CHIEF'S REPORT

Chief Embeck presented the monthly call log and the Calls for Service report. The Officers handled 346 calls in the month of January. The Officers wrote 37 traffic citations, 14 non-traffic citations, issued 3 written traffic warnings and 118 parking tickets.

Chief Embeck stated he received six letters of intent to test for promotions. Chief Embeck ordered test and study guides today.

Chief Embeck updated the Commission Members on Officer Trainings.

Chief Embeck stated the call designators for the officers have been update. Officers are now Bravo 1 – Bravo 13.

Chief Embeck stated the Civil Service Rules and Regulations have been updated to meet State and Federal requirements. Each Commission Member was given an updated copy of the Rules and Regulations for review.

Planning

CHIEF'S REPORT

Chief Embeck stated Glock and Walther guns have both been tested. Walther is the handgun the State Police use. Chief Embeck gave a breakdown of the sale of the old handguns along with the purchase of Walther handguns. Chief Embeck requested the Commission consider the purchase of new handguns. After much discussion, a motion was made by Commissioner Butler, seconded by Commissioner Grobes, to sell the old handguns, use the balance of the Firearms line item 490.050 (\$735.85), transfer the Taser line item 490.090 (\$6000) and pull the remaining (\$4,617.27) from the Reserve Savings. Motion was unanimously approved.

Chief Embeck presented a quote for the purchase of new radios for the Officers. After some discussion, a motion was made by Chairman Malloy, seconded by Vice Chair Madaus, to approve the purchase of new radios using the Radio Repair/Replacement line item 450.050 (\$15,000) and pull the remaining (43,790.60) from the Reserve Savings, which is to be replaced in subsequent years. Motion was unanimously approved.

CHAIRMAN'S REPORT: Nothing new to report.

ATTORNEY NEIDIG'S REPORT: Attorney Neidig was absent.

UNFINISHED BUSINESS

Chief Embeck stated the Tahoe is not available until mid-year.

The sale of the bus is tabled until a future meeting when Chief Embeck has more information.

NEW BUSINESS

Chief Embeck would like to appoint Officer Gary Heckman to be the full-time Detective. Officer Heckman is currently doing most of the investigations. A motion was made by Commissioner Grobes, seconded by Commissioner Butler, to appoint Officer Heckman to the Detective of the department. Motion was unanimously approved.

Chief Embeck requested permission to hire an additional part-time Officer. A motion was made by Vice Chair Madaus, seconded by Commissioner Zorn, to approve the hire of an additional part-time Officer.

EXECUTIVE SESSION: A motion was made by Commissioner Grobes, seconded by Vice Chair Madaus, to recess the meeting for an Executive Session at 6:16pm regarding personnel issues.

**CHIEF'S REPORT
CONT'D**

**CHAIRMAN'S
REPORT**

**ATTORNEY
NEIDIG'S
REPORT**

NEW BUSINESS

**EXECUTIVE
SESSION**

Commission Members returned to the regular scheduled meeting at 6:32pm.

ADJOURNMENT: There being no further business Chairman Malloy adjourned the meeting at 6:41pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

**EXECUTIVE
SESSION

ADJOURNMENT**