

**BUFFALO VALLEY REGIONAL POLICE COMMISSION
MINUTES
June 11, 2025**

Commission Members

Chairman Jack Malloy	Vice Chair Justin Madaus	Treasurer Jamie Grobes
Secretary Janice Butler	Commissioner Katie Evans	Commissioner Kendy Alvarez
Alternate Jordi Comas	Alternate Tom Zorn	

The regular scheduled meeting (No. 2025-6) of the Buffalo Valley Regional Police Commission was held in the meeting room at the BVRP Office at 1610 Industrial Boulevard, Suite 500. Present: Commissioners Butler, Comas, Evans, Grobes, and Madaus; Alternate Zorn; Solicitor Neidig; Chief Embeck and Lisa Wolfe. Also present: Tina Prowant, Jo Helwig, Justin Strawser and Gawhara Abou-Eid.

CALL TO ORDER: Vice Chair Madaus called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

PUBLIC PARTICIPATION: None

APPROVAL OF MINUTES: A motion was made by Commissioner Zorn, seconded by Commissioner Grobes, to approve the minutes of the May 14, 2025 meeting. Commissioner Evans abstained due to not being at the meeting. Motion was approved.

COMMITTEE REPORTS:

a. Finance: (Grobes)

Commissioner Grobes reported a balance of \$289,435.22 as of May 31, 2025 and a balance of \$140,007.10 as of June 11, 2025 in the Operating Account. Commissioner Grobes reported a balance of \$ 7,505.68 as of June 11, 2025 in the Payroll Account and a balance of \$142,679.14 as of June 11, 2025 in the Reserve Savings Account. A motion was made by Commissioner Evans, seconded by Commissioner Zorn, to approve the Treasurer's Report and payment of bills. Motion was unanimously approved.

The May Budget report as well as the year-to-date budget were also discussed.

ATTENDANCE

CALL TO ORDER

**PUBLIC
PARTICIPATION**

**APPROVAL OF
MINUTES**

**COMMITTEE
REPORTS**

Finance

- b. Pension: (Malloy) – Nothing new to report.
- c. Planning: (Butler) - Nothing new to report.

CHIEF'S REPORT

Chief Embeck presented the monthly call log and the Calls for Service report. The Officers handled 376 calls in the month of May. The Officers wrote 32 traffic citations, 32 non-traffic citations, issued 2 written traffic warnings and 179 parking tickets.

Chief Embeck stated 4 candidates attended the written test on June 5th. 2 of the 4 had a passing score and will advance to the Physical Agility Test. Physical Agility Testing will take place at Bucknell University on June 12th. Oral Examination will take place on June 19th.

Chief Embeck stated Shaun Gatewood, Co-Responder, handled 11 cases.

Chief Embeck stated we participated in Hoagies for Heros competition, a fundraiser for charity, at the new Wawa. Our team won. Wawa made a \$1,000 donation to Transitions of PA.

CHAIRMAN'S REPORT: Nothing new to report.

ATTORNEY NEIDIG'S REPORT: Nothing new to report.

NEW BUSINESS: A motion was made by Commissioner Grobes, seconded by Commissioner Comas, approval to put miscellaneous items on Municibid. Motion was unanimously approved.

A motion was made by Commissioner Evans, seconded by Commissioner Zorn, to approve the letter authorizing Chief Embeck to sign documents related to the transfer of property and equipment. Motion was unanimously approved.

A motion was made by Commissioner Evans, seconded by Commissioner Zorn, to authorize Lisa Wolfe to sign documents related to the transfer of property and equipment in the Chief's absence. Motion was unanimously approved.

UNFINISHED BUSINESS: Lisa Wolfe stated Lewisburg Studios will be taking photos for the website on June 27th.

Pension

Planning

CHIEF'S REPORT

CHAIRMAN'S
REPORT

ATTORNEY
NEIDIG'S
REPORT

NEW BUSINESS

UNFINISHED
BUSINESS

Lisa Wolfe also stated we are waiting to hear back from Cup O' Code regarding the new website and when it will be available.

ADJOURNMENT: There being no further business Vice Chair Madaus adjourned the meeting at 6:04pm.

Respectfully submitted,

Lisa K. Wolfe
Recording Secretary

UNFINISHED
BUSINESS –
CONT'D

ADJOURNMENT